

International Schools Group-Yanbu



Norma Hudson
Superintendent

PO Box 30039, Yanbu Al-Sinaiyah
Kingdom of Saudi Arabia
Tel: 966-4-392-1088 Fax: 966-4-392-1075
www.isgyis.org



David Dorn
Principal

ENROLLMENT PACKET 2009-2010

The YIS School Registrar is available at (04) 392 1088 ext 116. The office hours are 8:30am to 2:30pm, Saturday through Wednesday.

The school office will close for the current school year on June 24, 2009 at 2:30pm. The office will close from June 25, 2009 to August 14, 2009. The YIS School Registrar's office will re-open on August 15, 2009 at 8:30am for the 2009-2010 academic school year.

Yanbu International School Mission Statement:

Empowered with academic excellence, we at Yanbu International School are lifelong learners committed to lead with integrity.



ACCREDITED BY MIDDLE STATES ASSOCIATION OF COLLEGES AND SCHOOLS

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REGISTRATION INFORMATION

School Year 2009 – 2010

	Tuition	*Daily Rate	Registration Fee	Total
Junior Kindergarten	10,070 SAR	56.26 SAR	1,500 SAR	11,570 SAR
Kindergarten – Grade 5	41,870 SAR	233.91 SAR	1,500 SAR	43,370 SAR
Grade 6 – Grade 8	43,355 SAR	242.21 SAR	1,500 SAR	44,855 SAR
Grade 9 – Grade 12	46,680 SAR	250.79 SAR	1,500 SAR	48,180 SAR

1. **Please complete and sign the following enclosed registration forms:**

- 2009-2010 Enrollment Form
- Conditions of Placement, Acceptance and Continuous Registration
- Tuition Payment Agreement Form (**Company to complete, sign and stamp if applicable**)
- Medical Information (**Attach a copy of the Immunization Card and the Medical Insurance Card.**)
- Language Survey
- Attendance Policy
- Acceptable Use Policy for Network/Internet and Computer Technology
- Substance Abuse and Student Discipline
- Authority to Release School Records

2. **If the student is non-Muslim, attach the following documentation:**

- Copy of the Student's Passport – (**statistical pages as follows**):
(a) Page showing name, (b) Page showing date of birth, (c) Page showing student's first Saudi entry visa
- Two passport size photographs of student.
- Copy of Father's Iqama (Family page to follow when processed or Company letter stating Family Iqama is in process.)
- All previous school records
 - Grades/report cards from last school attended
 - Standardized test scores
 - Indication of English language instruction
 - Any counseling or psychological testing results.
- **If the student is Muslim, in addition, please provide:**
 - Completed Muslim Approval package (**Package contains information regarding all required documentation**)

NOTES:

1. **If you pre-register your child(ren) and your plans change, please notify the school Registrar.**
2. A new student must receive an official notification of acceptance before being enrolled. This is offered on a seat available basis only.
3. Muslim families registering a child must complete a Muslim application form and submit it to the school Registrar. Muslim students can only be allowed in classes once the Muslim Approval Number has been received from the Ministry of Education in Yanbu.

Please complete and return the attached forms to the Registrar. Questions may be answered by contacting the school Registrar at (04) 392 1088 ext 116. The office hours are from 8:30am to 2:30pm, Saturday through Wednesday.

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Grade 9 – Grade 12	46,680 SAR	250.79 SAR

*Plus Initial Registration Fee of 1,500 SAR

- Installment plans carry a 1,000 SAR Fee
- All partial billings carry a 1,000 SAR Fee
- 50% discount applies to the 3rd child enrolled at any ISG District School.

All students are placed in their age appropriate class unless there are exceptional circumstances.
All initial placements are probationary.

Junior Kindergarten	Class takes students who will turn 5 in the school year	(1 Sept. '04 – 31 Aug. '05)
Kindergarten	Class takes students who will turn 6 in the school year	(1 Sept. '03 – 31 Aug. '04)
Grade 1	Class takes students who will turn 7 in the school year	(1 Sept. '02 – 31 Aug. '03)
Grade 2	Class takes students who will turn 8 in the school year	(1 Sept. '01 – 31 Aug. '02)
Grade 3	Class takes students who will turn 9 in the school year	(1 Sept. '00 – 31 Aug. '01)
Grade 4	Class takes students who will turn 10 in the school year	(1 Sept. '99 – 31 Aug. '00)
Grade 5	Class takes students who will turn 11 in the school year	(1 Sept. '98 – 31 Aug. '99)
Grade 6	Class takes students who will turn 12 in the school year	(1 Sept. '97 – 31 Aug. '98)
Grade 7	Class takes students who will turn 13 in the school year	(1 Sept. '96 – 31 Aug. '97)
Grade 8	Class takes students who will turn 14 in the school year	(1 Sept. '95 – 31 Aug. '96)
Grade 9	Class takes students who will turn 15 in the school year	(1 Sept. '94 – 31 Aug. '95)
Grade 10	Class takes students who will turn 16 in the school year	(1 Sept. '93 – 31 Aug. '94)
Grade 11	Class takes students who will turn 17 in the school year	(1 Sept. '92 – 31 Aug. '93)
Grade 12	Class takes students who will turn 18 in the school year	(1 Sept. '91 – 31 Aug. '92)

NO REFUND POLICY

The Board of Trustees' Policy is to not refund tuition and fees if a student departs before year-end. The full school tuition and fees, as invoiced, will be due and payable regardless of the number of days a student attends school – **with the exception of the following:**

1. Student Withdrawal during first eleven (11) days:

A student, who is withdrawn during the first (10) school days following the initial day of attendance and whose parent or sponsor has paid the full fees, will be granted a tuition refund less the pro rata share for the days enrolled, based on the annual tuition divided by the number of student days for the school year and 90% of other fees.

2. Inappropriate Program Exclusion:

When ISG determines that a student is unable to function successfully within ISG program offerings and the student is excluded, the parent or company will be granted relief from tuition and fees. The relief will be calculated as an annual tuition and fees, less the pro rata share for the days enrolled on the basis of the annual tuition and fees divided by the number of student days for the year.

3. Exclusion Following Probationary or Conditional Enrollment:

When ISG determines that a student is no longer permitted to attend school following a probationary or conditional period of enrollment not to exceed one semester or term and the student is excluded, the parent or company is liable for the annual fees and the semester/term tuition. If the year's tuition was paid, the parent or company is entitled to a 50% / 75% refund of tuition only.

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School Use Only

Excel: _____

SASI: _____

Serco: _____

Sig: _____

ID#: _____

2009 – 2010 ENROLLMENT FORM

Student Information:

Student's Family Name: _____ Male / Female
Student's First Name: _____ Date of Birth: MM/DD/YYYY _____
Student's Middle Name: _____
Nationality: _____ First Language: _____ Second Language: _____
Class/Grade: _____
Expected Start Date if not the first day of school: _____
Siblings / w class level: _____

Family Information:

Father's Last Name: _____ Language: 1st _____ 2nd _____
Father's First Name: _____ Middle Name: _____
Mother's Last Name: _____ Middle Name: _____
Residence Address: _____
Father's Work #: _____ Fax: _____ Father's Mobile: _____
Home Phone #: _____ Mother's Mobile #: _____
Work E-mail: _____ Personal Email: _____
Emergency Contact: #1 _____ #2 _____

Sponsor/Company Information:

Sponsor Company Name: _____
Occupation/Position: _____ Employee #: _____ Department: _____
Company Address: _____
Company Phone: _____ Fax: _____
Name of contact in Company Human Resources/Personnel Office: _____
Phone: _____ Ext: _____ Fax: _____ Email: _____

Please enroll this student in Yanbu International School. I have read, understood and agreed to all related admission requirements

Date: _____ Father's Signature: _____ Mother's Signature: _____

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CONDITIONS OF PLACEMENT, ACCEPTANCE & CONTINUOUS REGISTRATION

STUDENT PLACEMENT/EXCLUSION:

Initial acceptance and placement of new students by ISG schools are tentative and based primarily upon records presented and age appropriateness. The site administrator of the school in which the student is to be enrolled shall have the responsibility to review the suitability of a provisional acceptance and placement. ISG reserves the right to make a change in the placement as the site administrator deems appropriate and in the best interest of the student and the school.

ISG RESERVES THE RIGHT TO ADMINISTER ACADEMIC AND PSYCHOLOGICAL TESTS:

ISG reserves the right to test students for the purpose of establishing their ability to perform within ISG academic standards and to exclude students with academic deficiencies. During the academic year a number of different standardized tests are also given. In addition, it may be necessary to give individual intelligence and personality tests from time to time. In some cases, a psychological interview may be scheduled with the district psychologist. When test or psychological interviews are given, the data will be made available to parents.

Please be assured that if anything other than normal diagnostic testing is indicated, you will be notified by our school administration. I hereby give ISG permission for the administration of tests necessary for the educational and psychological assessment for my son/daughter named _____.

SPECIAL EDUCATION CLASSES NOT OFFERED:

Yanbu International School will not accept, and will exclude, students identified as having special education needs or requiring special education services outside of the scope of education services customary offered by Yanbu International School.

MEDICAL INSURANCE/ASSUMPTION OF RISK:

ISG does not provide medical insurance for students and disclaims any financial responsibility for sickness, accident or injury sustained by a student at any ISG site unless caused by negligence on the part of the school or its staff.

FIELD TRIP AUTHORISATION

My son/daughter has my permission to participate in properly planned and supervised study or recreational trips sponsored by ISG and I assume full responsibility for him/her on these trips. I give my permission for him/her to use transportation provided by ISG or endorsed contract organizations with or at any ISG site. I hereby hold harmless ISG, the Saudi Government or other Government body for any claims resulting from accidents while using the transport provided, unless caused by negligence on the part of the school or its representatives.

I hereby certify that I have read, understand and agree to these conditions. I specifically acknowledge that my child has not qualified for and/or received Special Education services in the last two years and could be subject to exclusion from ISG if a learning disability or handicapping condition requiring such services becomes evident.

Student's Printed Name

Parent's Printed Name

Date

Parent's Signature

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TUITION PAYMENT AGREEMENT FORM 2009-2010

- Initial Enrollment Fee: 1,500 SR fee applicable to new enrollments at any time of school year and is collected in full with the 1st installment payment (Junior Kindergarten – Grade 12).
- Installment Fee: 1,000 SR fee applicable to all installment plans (Junior Kindergarten – Grade 12).
- Administration Fee: 1,000 SR less than full year attendance declared in advance.
- A 50% tuition discount will be available to families with third children (and/or additional children) enrolled in an ISG School. **(Discount will be applied to youngest children enrolled.)**
 - Students enrolling after October 10 will pay a prorated daily rate, based on the number of student days in the school year for the remainder of that quarter/term plus the remaining quarterly term tuition rates.
 - **Installment payment plans are not applicable to students enrolling after October 10, 2009.**
 - If a student has been withdrawn with no refund or credit and then returns, the student will be considered a Returning student. The installment plan has been implemented by the Board of Trustees to ease the burden of paying the full tuition at one time for those parents who might find it difficult to do so. It is available only to full year enrollment. If for any reason the student withdraws early, **all installments** do need to be paid by the responsible party.

PAYMENT CONFIRMATION (To be signed and stamped by Sponsor/Company)

Student's Name:	Father's Name:	Company:	Employee #:
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Payment information: Student invoices will be prepared as selected below. The school is open year round for registration, invoice collection and payment receipts.

Method of Payment (Please mark the appropriate selection):

COMPANY PAID: SINGLE LUMP SUM ROYAL COMMISSION (INSTALLMENT PAYMENT)

PARENT PAID: SINGLE LUMP SUM INSTALLMENT PAYMENTS CO-PAY REQUIRING 2 INVOICES

PARENT: SR _____ COMPANY: SR _____

Invoice to be for:

PARENT PAY COMPANY

THE SIGNATURES OF BOTH PARENT AND SPONSOR ARE REQUIRED BELOW REGARDLESS OF WHO IS PROVIDING PAYMENT. SPONSOR SIGNATURE AND STAMP MAY ONLY BE WAIVED WHEN FULL PAYMENT IS SUBMITTED TOGETHER WITH ENROLLMENT FORMS.

I fully and completely understand that I am ultimately responsible for payment of this student's tuition and fees even if the sponsor has agreed to make payment. I acknowledge that students may not be allowed to attend class if payment is not made on time.

Parent's Signature

Date

The following must be completed and signed by an authorized company representative and the Company Stamp affixed.

The Company:

- Agrees to pay in full for the 2009/2010 school year.
- Acknowledge joint responsibility and agree to pay the tuition and fees upon demand even if the parent has agreed to make payment, should the parent not complete the obligation.

It is hereby declared that the above student is an authorized dependent for this company and we will pay the tuition fees for 2009/2010.

Authorized Representative

Title

Signature

Date

Company Stamp/Seal

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2009-2010 FEES SCHEDULE

JUNIOR KINDERGARTEN – ½ Day Program				
Tuition	*Daily Rate	**Registration Fee	Total	***Payment Plan
SR 10,070	SR 56.26	SR 1,500	SR 11,570	Two Payment Plan (+SR1000) SR 5,535 by Aug. 31, 2009 SR 5,535 by Nov. 11, 2009
KINDERGARTEN - 5 TH GRADE				
Tuition	*Daily Rate	**Registration Fee	Total	***Payment Plan
SR 41,870	SR 233.91	SR 1,500	SR 43,370	Two Payment Plan (+SR1000) SR 21,435 by Aug. 31, 2009 SR 21,435 by Nov. 11, 2009
6 th GRADE - 8 th GRADE – Middle School				
Tuition	*Daily Rate	**Registration Fee	Total	***Payment Plan
SR 43,355	SR 242.21	SR 1,500	SR 44,855	Two Payment Plan (+SR1000) S.R 22,177 by Aug. 31, 2009 S.R 22,177 by Nov. 11, 2009
9 th GRADE - 12 th GRADE - High School				
Tuition	*Daily Rate	**Registration Fee	Total	***Payment Plan
SR 46,680	SR 260.79	SR 1,500	SR 48,180	Two Payment Plan (+SR1000) SR 23,840 by Aug. 31, 2009 SR 23,840 by Nov. 11, 2009

****Pro-rata tuition benefit:*** Students enrolling after October 10, 2009 will be billed on a pro-rated basis. The pro-rated tuition will be based on the number of student contact days (179) remaining in the school year, as specified by the ISG Yanbu 2009-2010 Calendar.

*****Registration Fee*** is applicable to new enrollments at any time of the school and is collected in full with the 1st installment payment (Junior Kindergarten – Grade 12)

******Installment Fee of 1,000SR*** is applicable to all installment plans (Junior Kindergarten – Grade 12)

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2009/2010 FEES SCHEDULE – 50% DISCOUNT*

JUNIOR KINDERGARTEN			
Tuition	**Daily Rate	***Registration Fee	Total
SR 5,035	SR 28.13	SR 1,500	SR 6,535
KINDERGARTEN - 5 TH GRADE			
Tuition	**Daily Rate	***Registration Fee	Total
SR 20,935	SR 117	SR 1,500	SR 22,435
6 th GRADE - 8 th GRADE – Middle School			
Tuition	**Daily Rate	***Registration Fee	Total
SR 21,678	SR 121.10	SR 1,500	SR 23,178
9 th GRADE - 12 th GRADE - High School			
Tuition	**Daily Rate	***Registration Fee	Total
SR 23,340	SR 130.39	S.R 1,500	SR 24,840

* *The ISG Board will allow a 50% tuition discount for the third child (and/or additional children) enrolled in an ISG school. The discount will apply to the youngest child(ren) only.*

***Pro-rata tuition benefit: Students enrolling after October 10, 2009 will be billed on a pro-rated basis. The pro-rated tuition will be based on the number of student contact days (179) remaining in the school year, as specified by the ISG Yanbu 2009-2010 Calendar.*

****Registration Fee of 1,500SR is applicable to new enrollments at any time of the school and is collected in full with the 1st installment payment (Junior Kindergarten – Grade 12)*

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VACCINATIONS AND INOCULATIONS – POLICY # 2065

School environments need to be free from dangerous infectious diseases. At the time of application for admission to a school, the parent must provide a written history of the child's vaccinations and inoculations.

Any time those inoculations and/or vaccinations for infectious diseases are required to protect the health of students and staff, the administration will institute appropriate action to ensure compliance.

At the time of **initial enrollment**, parents are required to submit acceptable written documentation of their child's immunization records. If records have not been provided within the said 45 calendar day period, the parents will be notified of non-compliance with policy and exclusion of their child from school will follow until required documentation of immunizations and inoculations are provided to the Site Administrator.

Board Policy #2065 applies to all students seeking admission at any of the district schools.

VACCINATIONS AND INOCULATIONS

DISEASES	MINIMUM DOSES
Diphtheria Tetanus Polio	Four (4) inoculations including a preschool inoculation between ages 4-6
Measles Mumps Rubella (German Measles)	One (1) inoculation. A second inoculation between the ages of 14-16 (if not previously given).
Tuberculosis (BCG or Recent Skin Test)	BCG Vaccine or TB skin test within the last year.
Meningococcal – Meningitis	One (1) within the last three years prior to enrolling and every subsequent three years.

Documentation:

Any of the following documentation will be acceptable to the school:

1. Prior immunization records
2. Prior school medical records which include immunization records
3. Completed ISG Medical Form signed by a qualified medical examiner

I hereby certify that I have read, understand and agree to the policy.

Parent's Printed Name

Parent's Signature

Date

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HEALTH INVENTORY

The **HEALTH INVENTORY** should be returned to us on your child's first day at school. It is very important for the School Nurse to know the medical condition of your child, especially if he/she becomes ill in school. It is also essential for the staff and the nurse to know of children who have allergic conditions.

MEDICAL HISTORY (Please complete and sign)

Student's Name (First/Middle/Last):		Date of Birth:	Grade:
Father's Name:	Father's Mobile:	Work Phone:	
Mother's Name:	Mother's Mobile:	Home Phone:	
Emergency Contact Name and Mobile 1:		Emergency Contact Name and Mobile 2:	

Please circle YES or NO to the questions below.

Does your child have any medical conditions that require special attention (i.e. asthma, seizures, cardiac problems, diabetes, etc.?)

YES NO If yes, please explain _____

Is your child allergic to any medication, food or other substances? **YES NO**

If yes, please list allergies _____

Is your child taking any daily medications? **YES NO**

If yes, please list medications and explain reason _____

Does your child wear glasses, contact lenses, hearing aide or other assistive devices? **YES NO**

If yes, please specify _____

Has your child been hospitalized, undergone an operation or acquired any major illness within the last two years? **YES NO**

If yes, please explain _____

If your child becomes ill at school, does the school nurse have your permission to give Paracetamol based medication at her discretion? **YES NO**

**Students should inform the school nurse about injuries and medical conditions. Students with medical complications such as asthma, diabetes and allergies should have necessary medications (i.e. inhalers, topical creams, etc.) stored in the Nurse's Clinic at all times.*

I am the Parent/Guardian of the above named child. I give permission for the information provided about my child to be reviewed and utilized only by the staff of this school and any school health personnel providing school health services for the limited purpose of meeting my child's health and educational needs.

Signature of Parent/Guardian

Date

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ATTENDANCE POLICY (To be signed by Parent and Student)

- **All students from Junior Kindergarten to Grade 8** must have attended 75% of the days within the assigned marking period to receive a report card grade.
- **All students are expected to be in their scheduled classrooms on time during every scheduled class period. Student presence in class is an essential part of fulfilling requirements for high school course credit. Therefore, any high school student who misses more than ten (10) days of class in one semester WILL NOT receive credit for that course. Any exceptions, such as serious illness, can be made only if the student and his/her parents contact the school as soon as possible. Absences due to school sports or other school functions will not count toward this total.**
- **Permanent withdrawals** that have attended 75% of the days within the assigned marking period of departure will receive **Transcript Grades**.
- Report cards will not be issued prior to the last day of school for returning students. Students or parents may pick up report cards during the summer providing office personnel are present.
- We ask for two weeks advanced notice of planned absences. Make-up work and deadlines will be determined at teacher's discretion. It is the student's responsibility to inquire about missed assignments.

We have read the attendance policy and will take this into consideration when making vacation plans and early departures.

Parent's Signature

Student's Signature

Print Parent Name

Print Student Name

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Yanbu International School provides access to computer technology and the Internet to enhance student learning and to teach the skills required by students to perform effectively in today's technological society.

ACCEPTABLE USE POLICY FOR NETWORK/INTERNET AND COMPUTER TECHNOLOGY

1. All use of the Internet and computer technology must be in support of the educational program at YIS.
2. Hardware or software shall not be destroyed, modified or abused in any way. Intentionally altering files and/or hardware on school computers will be considered to be vandalism. This includes the uploading or introduction of computer viruses.
3. Use of the network/Internet to access or transmit material, which is considered to be inappropriate or offensive to individuals and/or our host country, is forbidden.
4. Downloading of materials or files without permission from a member of the instructional staff is forbidden.
5. Student access to e-mail is limited to class projects and supervised class activities.
6. Illegal use of copyrighted electronic information is prohibited.
7. Students will not sign on to list server or other newsgroups that result in large amounts of information downloading onto the district networks.

Failure to follow the above guidelines will result in:

1. Loss of access to the Internet and computer technology.
2. Disciplinary action in accordance with the district's code of conduct.

Disclaimer

In no event will YIS be responsible for any damages arising out of the use of the Internet. Use of information obtained via the Internet is at your own risk. YIS specifically denies any responsibility for the accuracy or quality of information obtained through the Internet. I, the parent/guardian of the mentioned student, have read and discussed the above rules and therefore give my permission for him/her to access the Internet while attending YIS.

Parent's Signature

Student's Signature

Print Parent Name

Print Student Name

Date

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SUBSTANCE ABUSE AND STUDENT DISCIPLINE

Dear Parents and Students,

The administrators of Yanbu International School wish to inform you of a recent amendment to the ISG Board of Trustees policies regarding Substance Abuse Policy # 2040 and Student Discipline Policy # 2050 copies of which are attached.

The Board of Trustees regularly reviews and modifies policies in accordance with a systematic schedule of review. We want to assure you that the attached amendments occurred within the context of that process and were not precipitated by an incident or problem in the ISG District. Rather, these amendments are intended to inform and ultimately protect ISG students and their families.

These policies derive from the philosophy that it is the joint responsibility of parents and the school administration to inform students of behaviors which put them and their families at risk and to assist students in assuming responsibility for their personal health and safety.

Accordingly, students age 11 and above and their parents are requested to read and sign the attached Statement of Understanding and return it to the school registrar.

If you have any concerns or questions, please contact the school and we will be very willing to discuss your concerns.

SUBSTANCE ABUSE (POLICY # 2040)

ISG Board of Trustees prohibits the use of mood altering substances. Board policies apply to students during school hours, while on school grounds, attending any school-sponsored functions, while in any school provided vehicle used for school related transportation, or while representing the school for any purpose.

Mood altering substance use constitutes a potential hazard to the user and others. The Laws of Saudi Arabia pertaining to mood altering substance use are strict. Students and parents are to be notified of the Board of Trustees Policy 2040 and 2050 before enrollment.

The possession, use, sale, or distribution of tobacco products or alcoholic beverages, and any mood altering substance not properly authorized by a medical doctor is strictly prohibited. A student in violation of this policy will be subject to immediate disciplinary action.

The Superintendent may expel a student for possession, distribution, or use of any mood altering substance (e.g., alcohol or illegal drugs).

The Site Administrator may suspend a student from school for possession, distribution, or use of tobacco products
Reference Policy # 2050

Yanbu International School Mission Statement:

Empowered with academic excellence, we at Yanbu International School are lifelong learners committed to lead with integrity.



ACCREDITED BY MIDDLE STATES ASSOCIATION OF COLLEGES AND SCHOOLS

International Schools Group-Yanbu



Norma Hudson
Superintendent

PO Box 30039, Yanbu Al-Sinaiyah
Kingdom of Saudi Arabia
Tel: 966-4-392-1088 Fax: 966-4-392-1075
www.isgyis.org



David Dorn
Principal

STUDENT DISCIPLINE (POLICY # 2050)

Each site administrator (principal/headteacher) is responsible for establishing rules and regulations to aid students in the development of sound interpersonal skills and good academic work habits.

Input from parents, teachers, and students will be used in formulating a discipline code, which specifies the disciplinary philosophy, behavioral standards, and the range of consequences for misbehavior. The disciplinary code is to be communicated effectively to all staff members, students, and parents. Staff members are responsible for enforcing the discipline code of the school. The code is reviewed on an annual basis.

The principal/headteacher, with input from teachers, is responsible for establishing a site academic probation policy. The policy must be clearly communicated to parents and students using such methods as the parent and student handbooks, open house, and/or student orientation.

Disciplinary measures can range from verbal correction, to suspension or expulsion. Under no circumstances may staff use corporal punishment. Physically restraining students may be necessary to prevent physical harm to self, others, or property.

I, the parent/guardian of the mentioned student, have read and discussed ISG Board Policies #2040 and #2050 with my child and therefore understand that he/she will be subject to immediate expulsion if the Superintendent determines he/she has possessed, used, or distributed any alcoholic beverage or any drug not properly authorized by a medical doctor while on the school grounds, at any school-sponsored function, or while riding any vehicle being used for transportation by the school.

My signature attests to my understanding of them and willingness to adhere to them.

Parent's Signature

Student's Signature

Print Parent Name

Print Student Name

Date

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AUTHORITY TO RELEASE SCHOOL RECORDS

Student's Name: _____ Date of Birth: _____

Previous School: _____ Phone #: _____

School Address: _____

Last Grade Level: _____

Withdrawal Date: _____

Release of Records

I hereby authorize the following school records to be released to Yanbu International School:

School Records:

Cumulative Records Card
Current Report Card
Teacher's Evaluations
Standardized Test Results
Previous Grade Placement
Special Education Records

Medical Records:

Individual Health Records
Psychological Reports
Individual Health Records (including all immunization)

Please forward all records VIA AIRMAIL to:

P.O. Box 30039, Yanbu Al-Sinaiyah
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Signature of Parent/Guardian

Date

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