

Y.I.S.

YANBU
INTERNATIONAL
SCHOOL

2009-2010

PARENT & STUDENT HANDBOOK

GRADES JK - 6



YANBU INTERNATIONAL SCHOOL



Celebrating Our 30th Year in Yanbu

2009-2010

STUDENT – PARENT HANDBOOK

Grades JK - 6

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Guidance Counselor: Mr. Mark Lasater

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MISSION STATEMENT

Empowered
with
Academic excellence
we at
Yanbu International School
are
Life long learners
committed to
Lead with integrity

BELIEF STATEMENTS

We believe that....

- The best education is a well-rounded education.
- Education is the shared responsibility of the school, the governing authority, student, family, government, and community.
- Meaningful assessment occurs before, during, and after instruction.
- Continuous improvement involves risk taking and a willingness to change.
- Quality communication, fairness and professionalism foster harmony and understanding.
- Physical, emotional, and social safety are requisites for the learning and working environment.
- Children are individuals learning at different rates and in different ways.
- Students need to be prepared for a competitive wor

HISTORY OF THE SCHOOL

Yanbu International School is one of six schools within the International Schools Group. It is an American curriculum, English medium, JK-Grade 12 international school committed to providing outstanding educational opportunities to its community. The school district is a non-profit institution licensed by the Saudi Arabian Ministry of Education and is directed by a Board of Trustees comprised of representatives from each of the schools' major constituents.

Established by the Royal Commission in 1979, Yanbu International School was administered by International Schools Services, Inc., Princeton, New Jersey, U.S.A. In 1988, YIS became a member of Saudi Arabian International Schools, Dhahran District (SAIS-DD) and, finally International Schools Group in 1998. YIS is accredited by Middle States Association of Colleges and Schools.

STAFF AND PROGRAM

The staff of Yanbu International School is highly qualified and experienced in teaching Elementary, Middle and Senior High School in their respective subjects; the majority of these teachers are sponsored from the United States and Canada. New teachers are mentored through an orientation at the beginning of their career here, and ongoing support for all teachers is provided through staff development opportunities at overseas conferences, regular in-service, and an evaluation program. Teachers work together to develop integrated lessons whenever possible. Staff members also sit on committees to assist in school and district planning.

Our high academic standards prepare students for the global economy and a future of increased international competition. Additionally, we strive to create an atmosphere that encourages students to develop into well-rounded human beings who can participate in any society. As an international school with an American curriculum, we enjoy a rich

cultural environment that allows for the exchange of diverse ideas, while breeding acceptance and understanding. We are a small community and we take great pride in the fact that we know each student as an individual. It is our vision to provide a program that enhances students' unique talents and abilities.

Yanbu International School currently serves more than 340 students in Junior Kindergarten through Grade 12 classes. In addition to the core curriculum, Language Arts, Mathematics, Science and Social Studies, classes in Arabic Language and Culture, Music, Art, Information Literacy, Computer Technology and Physical Education are available to all levels. In the secondary grade levels, 7 - 12, an elective program is available that includes Arabic and French language courses. In addition to the teaching faculty, a full time librarian, guidance counselor, technology coordinator and a registered nurse are on staff.

The school offers an after school athletics and activities program, providing students with some opportunities for intra-Kingdom travel and competition in a variety of athletic events including soccer, basketball, volleyball, table tennis and softball. After school activities include student council, general interest activities and study groups.

We strongly believe in the importance of partnership in education, and we invite parents and students to contribute to the culture of the school by offering them input in decision making on education and discipline. The Parent Advisory Council (PAC) invites parents to participate in discussions about the issues of our school. Additionally, there are opportunities for parents to become members of the District's Board of Trustees.

ACADEMICS

ACCREDITATION

Yanbu International School is fully accredited through the year 2011 by the Middle States Association of Colleges and Schools. The school has undertaken a new cycle of Accreditation for Growth which will guide it in improving student learning over the next six years.

CURRICULUM

International Schools Group provides Y.I.S. with a prescribed curriculum with learning outcomes for the students. Your child's teachers will provide an overview of their curriculum at the Open House presentation at the beginning of the school year. You may request a syllabus or outline for the current trimester's topics and schedule. They are also an integral part of each teacher's online classroom web page.

ELEMENTARY HOMEWORK

Homework should grow out of the instructional program and provide educational growth. Homework should have definite educational value, and it should be reviewed/ evaluated and used as part of the trimester assessment of student progress and achievement. Homework for elementary students should be a maximum of twenty to thirty minutes of activities and practice. Upper elementary students should have a maximum of forty-five to sixty minutes an evening of homework. Homework should not be given as a form of punishment. Generally, homework is not given to be completed over school holidays.

STUDENT-PARENT-TEACHER CONFERENCES

Student-parent-teacher conferences are held after the first trimester results are reported. Students must accompany their parents to the

conferences. Supervision is not provided for a student's siblings during conference days, so, when possible parents should attend the conference with the featured student only.

Parents may arrange appointments with teachers at other times of the year to discuss a student's progress in classes.

GRADING POLICY

GRADING PHILOSOPHY

Grades earned by students at Yanbu International School should:

- reflect learning by the student
- be consistent within subjects and departments
- not be used as a disciplinary measure
- not be based solely on participation or attendance, although these issues can influence learning and grades earned
- represent rigorous standards of learning and hard work
- reflect mastery of skills and attainment of outcomes
- have a reasonable correspondence to external measures of student achievement

EXTERNAL ASSESSMENTS OF STUDENT ACHIEVEMENT

The school testing program is comprised of the Otis Lennon School Ability Test and the Stanford Achievement Test (full battery). These tests are administered in the spring semester. The results of these standardized tests will be shared with parents and students, and filed in the student's cumulative records.

RETENTION IN A GRADE LEVEL

Retention may be considered for a student who is not making reasonable progress in mastering the end of year outcomes for the grade level. Careful assessment and a parent conference would precede any such decision.

ELEMENTARY REPORT CARDS

Elementary report cards are issued three times a year at approximately twelve week intervals to all students. Students are evaluated on their

understanding and application of key concepts and skills related to grade level outcomes as well as their personal development and work habits. Report cards will not be issued prior to the last day of school for returning students. Students or parents may pick up report cards during the summer providing office personnel are present.

ELEMENTARY SCHEDULE

CLASS	CLASSES BEGIN	MORNING SNACK	MORNING RECESS	LUNCH	AFTERNOON RECESS	CLASSES END	AFTER-SCHOOL ACTIVITIES END
JK	8:30 am	9:50-10:00 am	10:00-10:15 am			11:30 am	
KG-Grade 2	8:30 am	9:50-10:00 am	10:00-10:15 am	10:55-11:40 am	1:15 – 1:30	3:00 pm	4:30 pm
Grade 3- 6	8:30 am	9:50-10:00 am	10:00-10:15 am	11:55-12:40 pm	Optional Daily Physical Activity with Teacher	3:00 pm	4:30 pm

ATTENDANCE

All students are expected to be in their scheduled classrooms on time during every scheduled class period. Parents are strongly encouraged to phone the school at 392-1088 before 9:00 a.m. any day that their son or daughter is late or absent because of illness, family or personal emergency. Students are expected to be in class at all times during normal class periods, and may only be out of class during this time when authorized by a staff or faculty member. Personal needs (washroom breaks or getting class materials from lockers or the office) should normally take place during scheduled breaks.

ABSENTEE PROCEDURE

For students to obtain greatest benefit from their educational experience, it is imperative that absences be held to a minimum. Families are encouraged to plan their vacations during vacation times as shown on the school calendar. Recreational trips during the school year, particularly for high school students, are discouraged. If an absence of three or more days is planned, parents must inform the school at least two weeks in advance and agreements about homework and make up work and deadlines must be established with the teacher(s) before the student leaves and are determined at the teacher's discretion. It is the student and parent's responsibility to inquire about missed assignments. All students from JK through Grade 8 must have attended at least 75% of the term to receive report card grades. Others will receive progress comments.

New students are expected to be in attendance at school on the starting date that is set by the Guidance and Registrar's office. If a new student chooses to start school on a date subsequent to the official starting date, then he/she will be counted as absent for the days missed commencing from the official starting date.

Returning students (those who have been enrolled from a previous year) are expected to begin attending school on the first date indicated

on the official school calendar for the given year. Returning students who are enrolled at YIS but who choose to begin school after this date will be counted as absent for the official school days missed. These absences will appear on all term report cards and, in the case of 25% or more days being missed, may lead to no marks for the term.

WITHDRAWING A STUDENT FROM THE SCHOOL

If parents are permanently departing, children should be formally withdrawn from our school. To facilitate this procedure the Registrar must be notified **at least one week in advance** of the withdrawal date of the child. This permits the staff to compile reports for each student and allows the parent to carry a statement describing grade level and progress in that grade to the new school. Records will not be released until all books have been returned or paid for and all arrangements for payment of tuition have been met. Permanent withdrawals with at least a 75% attendance record for the term will receive transcript grades.

STUDENT SERVICES

PARENT CONFERENCES

Teachers are available for conferences and parents are encouraged to consult the classroom teachers if questions or concerns arise.

Appointments may be made by calling the school at 392-1088. The school receptionist will request that teachers call parents back during a time when they are not teaching. Please do not call the school during the day and expect that a conference can happen over the phone.

Teachers are unable to leave their teaching duties but will make every effort to find a time that is mutually agreeable for discussing student progress, concerns or questions. Parents are always encouraged to talk to teachers **first**. If administrative assistance is required, the teacher can then arrange for a consultation with parents, the teacher and an administrator or counselor.

ILLNESS AND INJURY

The school employs a registered nurse as a full time member of staff. Her responsibilities include treating minor medical emergencies that occur at school. Children are sent home if they are suffering from diarrhea, fever (100 degrees F/37 degrees C), nausea/vomiting, head lice or a serious injury or illness requiring a doctor's attention. Students should be kept home from school until they are free from fever for at least 24 hours without the influence of fever-reducing medication.

Please do not send your child to school when he/she is ill. Illnesses and injuries that occur at home should be treated by your family doctor.

Medications required during the school day, which have been prescribed by a doctor for chronic conditions, must be held and administered by the school nurse who will have been presented with a note from the parent stating the name of the medication, how much is to be given, at what times it is to be given, and the diagnosis for which it is being given.

Several screenings are performed by the nurse or through the nurse's office during the school year. These include sight, hearing, scoliosis (curvature of the spine - only grades 6-9) and lice. You will be notified if your child does not do well during any of these screenings. If your child is found positive for lice/nits, you will be called immediately to pick up your child since this is very contagious.

Students who become ill or are injured during the school day must go immediately to the school nurse. However, a student who is seriously injured should ***never be moved***. Another student or staff member should notify the nurse of the injury. ***Students who leave the school early because of illness must consult with the school nurse and then the parent will be contacted by phone to pick up the sick child.***

Parents are expected to keep emergency contact information updated with the receptionist.

FOOD

YIS contracts with an independent food service to provide lunch daily for all staff and students. Students are expected to remove all debris from the lunch tables, the cafeteria floor and other eating areas before leaving, to be on their best behavior during visits to the cafeteria and older students are expected to set an example for younger students. All students must ensure that they are not late for class because of a cafeteria visit. All break and lunch periods are supervised by adult staff. Students who choose not to use the food service should always have a nutritious snack and lunch.

EMERGENCY DRILLS

Emergency fire and/or lockdown drills are conducted about once a month in an effort to teach students safety procedures in case of the occurrence of a real emergency.

1. The emergency drill signal is a very loud bell or siren.
2. Students are to stop their work immediately and line up at the door of their classroom.

3. Teachers will quickly lead their students out of the school to a designated area.
4. Students will ensure the safety of all by maintaining good order throughout the drill.
5. Teachers will take attendance and immediately inform the administration of any missing students.
6. A member of the administration will indicate the drill is over and students will quietly return to their classroom.

LOST AND FOUND

Most lost and found items are placed in a box at the Receptionist's office. Students are asked to leave valuables at home and to carry only enough money for their daily lunch purchase.

YIS LIBRARY

The library is a well-equipped facility for our students. On-line libraries are becoming available. Kindergarten to Grade 6 students are formally instructed on the organization and use of a library. Student report cards will be held at each grading period if students have overdue library materials or unpaid fees.

TELEPHONES AND ELECTRONIC EQUIPMENT

Telephones with outside lines are available in every classroom. Students must not use these telephones without permission from the teacher. Students may use the phone at the front desk. If a student needs to call home, he or she may also use the phone at the front gate or a phone in a classroom with permission to do so. ***Mobile phones, mp3 players, cd players, and ipods are not to be used at yis during class hours, from 8:30-3:00, and will be confiscated if found in use.***

CLOSED CAMPUS

Yanbu International School is a **closed campus**. Students are not permitted off campus without parent *and* administrative approval. Students who leave campus without the explicit approval of parents or the administration will be subject to disciplinary action. *All* visitors are required to sign in at the front desk where they will then receive a Visitor's Pass which must be displayed while on campus. Parents should not interrupt the progress of a class but are always welcome to visit the school.

REQUESTS FOR HOMEWORK ASSIGNMENTS

Responsibility for receiving assignments and completing them rests with the student, and in the case of a younger student, the student's parents. Daily work and all other assignments will be made up after an illness or family emergency after documentation and application to the administration has been provided. Students who miss classes because of inter-Kingdom tournaments or involvement in other programs are expected to check with their teachers regarding assignments and are still responsible for all class work.

STUDENT CONDUCT

One goal of education at Yanbu International School involves student learning about principles of justice, service and consideration. A high priority is given to the students' personal development, happiness and productivity. Accordingly, it is the responsibility of the student, school, and parents to create a social climate within the YIS community that is conducive to the exercise of self-respect and respect for others and their property. We are committed to fostering an atmosphere of courtesy, honesty, pride in one's work and personal achievement. By registering at YIS, students and their parents indicate their intentions to accept and observe the school's regulations. Our students speak to the community at large through their behavior and appearance.

YIS directs students toward a standard of behavior reflecting reverence and respect for:

- The rights of others as well as themselves
- The school property and personal property of others
- The right of each individual to be part of an environment of learning that promotes mental, physical, social, and spiritual growth
- A clean, orderly, safe and non-threatening environment

DRESS CODE

As guests of the Kingdom of Saudi Arabia, students are expected to dress in a way that shows good judgment and respect to our hosts. Girls in grades 4 through 12 must not wear sleeveless tops, bare midriffs, short skirts, or shorts. Boys in grades 4 through 12 may not wear shorts above the knee or tank tops. Pants must extend below the knees. If occasions or activities warrant special attire, students will be notified in advance by the teacher. Skirts must extend below the knees; the wearing of shorts under the skirts in no way alters the skirt length. "T-shirts" must not display derogatory messages or images. Hats may not be worn in school. National dress of the student's home country is permitted if it meets the standards of the host country.

BEHAVIOR EXPECTATIONS ON THE BUS

The bus driver and monitor are responsible for the safety of the students and staff members are responsible for maintaining order during field trips and establishing departure times unless hazardous conditions exist.

The student who refuses to promptly obey the directions of the driver or refuses to obey rules may receive a bus citation, forfeit his/her privilege to ride on the bus, and/or may receive a disciplinary consequence.

Bus Rules:

1. The student is prohibited from fighting, wrestling or boisterous activities.
2. The student shall use the emergency door only in case of emergency.
3. The student shall be on time for the bus both morning and evening.
4. The student shall not bring animals (except approved), glass, firearms, weapons or other potentially hazardous material on the bus.
5. The student shall remain seated while the bus is in motion.
6. The student may be assigned a seat by the bus driver/monitor.
7. The student shall not extend his/her hands, arms or head through the bus windows.
8. When necessary to cross the road, the student shall cross in front of the bus or as instructed by the monitor.
9. All students shall have written permission to leave the bus at a point other than at home or school and the bus monitor shall have a note from the reception.
10. The student shall converse in normal tones; loud or vulgar language is prohibited.
11. The student shall not open or close windows without permission of the driver or monitor.
12. The student shall not throw items out of open bus windows.

13. The student shall keep the bus clean and must refrain from damaging the bus.
14. The student shall be courteous to the driver, to other students and to passers-by.
15. The student shall refrain from eating or drinking on the bus unless specific permission is granted by the monitor.
16. The student shall exit the bus promptly, quietly and safely upon reaching his or her “stop.”

GRADE 6, AGE 11--SUBSTANCE ABUSE AND STUDENT DISCIPLINE, SIGNATURES TO BE ON FILE

From age 11, YIS students and their parents are requested to have read our handbook and policies and to sign and return the Statement of Understanding provided by the Registrar's office. Because the laws of Saudi Arabia pertaining to mood altering substance use are strict, students and parents are notified before enrollment and the signature form kept on file. The possession, use, sale, or distribution of tobacco products or alcoholic beverages, and any mood altering substance not properly authorized by a medical doctor is strictly prohibited. A student in violation of policy 2040 will be subject to immediate disciplinary action which could involve suspension or expulsion from the school. For other student discipline matters, when a conduct rule of YIS is broken disciplinary measures, per policy 2050 can range from verbal correction to suspension or expulsion from the school. Under no circumstances may staff use corporal punishment. Physically restraining students may be necessary to prevent physical harm to self, others, or property. These policies extend to misbehavior or substance abuse while on the school grounds, at any school-sponsored function, or while riding in any vehicle used for transportation by the school.

CO-CURRICULAR AND ATHLETIC ACTIVITY PROGRAM GUIDELINES

EXTRA-CURRICULAR ACTIVITIES

Yanbu International School is concerned with the total educational growth of each student. Besides the importance given to academic involvement, extra-curricular activities are a part of life. Participation is encouraged. A list of extra-curricular activities will be sent home to parents with their child for each Activity Session throughout the year.

ATHLETICS

YIS belongs to SAIKAC (Saudi Arabian Inter Kingdom Athletics Conference) which includes 13 schools within the Kingdom. They include ISG-Yanbu, ISG-Dammam, ISG-Jubail, ISG-Dhahran American and British School, Aramco Dhahran and Udilaiyah, Al Khobar British School, Jeddah British School, Jeddah American, Jeddah Prep, Riyadh American and KAUST.

Middle School, Junior Varsity and Varsity teams in various sports are offered to boys and girls from 7th to 12th grade. Teams may travel to other schools for sporting tournaments, student council congress, band and choir. Some of the sporting tournaments may include volleyball, soccer, basketball, track and field, cricket, table tennis, softball and netball.

As YIS fully supports participation in the SAIKAC league, students are not academically penalized for classes missed due to sports or other sponsored activities. These classes are regarded as “excused absences,” but students are expected to make their teachers aware of their absence ahead of time and arrange for times to complete work that will be missed.

ACTIVITY/ATHLETICS ATTENDANCE

A student with three unexcused absences or absences exceeding 10% of practice will be excluded from further participation. The coach or sponsor's discretion determines when the term, "unexcused" applies. A student removed due to absenteeism cannot participate in another activity until the original activity the student joined has concluded. Students must attend school the day of the activity in order to participate in the after school activity.

BEHAVIOR

Students are to be on their best behavior while participating in activities and/or traveling to other schools for jamborees, matches and tournaments. Improper behavior outside of school while participating in an activity will be dealt with upon arrival at school by the administration. ***Students who are suspended from school will be banned from participating in any co-curricular and athletic activities for a period of 6 weeks for the first suspension and for the remainder of the year for a second suspension.*** This period of 6 weeks will total 30 regular school days and is exclusive of holidays.

PARTICIPATION

Students must complete all responsibilities for the current activity before participating in the next activity. Completion of an activity must be approved by the activity's sponsor or coach. A student who quits one activity cannot participate in another until the activity the student has quit is finished. Any day a student does not participate in P.E. class the student may not participate in an after school sports activity.

TRANSPORTATION REMINDER TO STUDENTS AND PARENTS:

Coaches and sponsors are responsible for all students until they are picked up from school. Any student constantly having transportation problems may be excluded from activities. If this occurs a Transportation Problem Form will be sent home and should be signed by a parent and returned to the sponsor or coach within two days. All transportation should be at the front gate of the school at 4:30 p.m.

WHOM TO EMAIL OR CALL WHEN A QUESTION OR PROBLEM ARISES

ACADEMIC ISSUES

Issues related to academic performance, grades and /or discipline should be addressed **first** to the teacher concerned. Messages for the teacher can be emailed directly to the teacher or left with the school receptionist by telephone at 392-1088. The teacher will reply to your email or return your call as soon as possible or offer a choice of appointments to you for further discussion of the issue(s). Only when there is no resolution should the Principal become involved.

ATHLETIC/AFTER SCHOOL ACTIVITY ISSUES

Issues related to athletic activities or after school activities should be taken up with the coach or sponsor of an activity. Where further review of the problem is needed, the parties should contact the **Athletic Director, Mrs. Liana Moir or the Activities Coordinator, Mrs. Aveegayle Baldoz**. Only when there is no resolution should the Principal become involved.

REGISTRATION AND FINANCIAL ISSUES

Direct all questions regarding registrations, transcripts and school records to **School Registrar, Ms. Nadia Hussain (ext. 116)**. Issues regarding financial matters should be directed to the school **Business Manager, Mrs. Simone Bajudaid (ext. 115)**.

CONTACT US

School Phone: 966-4-392-1088

School Fax: 966-4-392-1075;

E-Mail: yis@isgdh.org

Web address: www.isgyis.org

THE ROLE OF THE INTERNET IN OUR PARENT-STUDENT-SCHOOL PARTNERSHIP

The internet is making the parent-student-school partnership in the education of students even more effective in many different ways. Please be sure that the school office and student's teachers always have your current email address and telephone number along with your physical address. We depend on email to send newsletters, bulletins, emergency notices and invitations to parents as we strive for time effective and paperless communication. And, as we have already discovered, the internet becomes central in the delivery of lessons through a Virtual School in the event that school must be suspended due to emergency or health and safety requirements.

We hope that you will regularly visit the school website for information about the school and your children's online classrooms for updates on assignments, the curriculum outlines, and for important communication with the teachers.

If your family does not have an email address and/or a computer with internet access, please be sure to inform the school office and the student's teachers so we may be sure to send paper versions of the above with or for the student as required.

STAFF ASSIGNMENTS & EMAIL ADDRESSES

Receptionist	Ana Baldoz	ambaldoz@isgdh.org
Registrar	Nadia Hussain	nahussain@isgdh.org
Business Office Manager	Simone Bajunaid	sbajunaid@isgdh.org
Nurse	Aveegayle Baldoz	abaldoz@isgdh.org
Principal	Paul Thompson	pthompson@isgdh.org
Counselor	Mark Lasater	mlasater@isgdh.org
Junior Kindergarten/ES Arabic	Raeda Al-Nubulsi	ralnabulsi@isgdh.org
Kindergarten	Salwa Hussaini	shusseini@isgdh.org
Grade 1L	Jennifer Lasater	jlaser@isgdh.org
Grade 1R	Felicia Rose	frose@isgdh.org
Grade 2N	Preetha Nataraj	pnataraj@isgdh.org
Grade 2O	Justine Olsen	jolsen@isgdh.org
Grade 3O	Grant Olsen	golsen@isgdh.org
Grade 3A	Komali Abbineni	kabbineni@isgdh.org
Grade 4K	Anitha Kumar	ankumar@isgdh.org
Grade 4R	Howard Rose	hrose@isgdh.org
Grade 5 Language Arts/ Social Studies	Belinda Naso	bnaso@isgdh.org
Grade 5 Math/Science	Amel El-Mahgoub	aelmahgoub@isgdh.org

Grade 6	Liana Moir	lmoir@isgdh.org
MS English & Social Studies	Chris Duester	cduester@isgdh.org
MS English & Social Studies	Michael Moir	mmoir@isgdh.org
MS Science & Math	Samira Sidani	ssidani@isgdh.org
HS English & Social Studies	Elisha Duester	eduester@isgdh.org
HS Social Studies & English	Anita Hasiuk	ahasiuk@isgdh.org
HS Science & Math	Borden Hasiuk	bhasiuk@isgdh.org
MS/HS Arabic, Islamic Culture, KSA Hist. & Geog. /HS French	Taroub Majdoub	tmajdoub@isgdh.org
ES Arabic, Islamic, Culture, KSA Hist./Geog. & ES Technology	Huda Al-Husseini	hahusseini@isgdh.org
MS/HS Math	Bradley Jarvis	bjarvis@isgdh.org
ES/MS/HS Art	Israth Syed	isyed@isgdh.org
ES English as an Additional Language	Barbara Jarvis	barjarvis@isgdh.org
ES/MS/HS Music	Gabriella Brown	gbrown@isgdh.org
ES/MS/HS Library	Ghada Ahmad	gahmad@isgdh.org
ES/MS/HS Physical Education	Terry Naso	tnaso@isgdh.org
Technology Coordinator, MS/HS Technology	Leslie Thompson	lthompson@isgdh.org

Y.I.S. IMPORTANT DATES 2009-2010

August 24	First Day for Students
September 19 - 23	No School – Holiday (Eid Al Fitr and Saudi National Holiday)
September 26 – 30	Virtual School (Middle School and High School)
September 26 – October 7	Virtual School (Elementary)
October 21	½ Day for Students – ½ Day Teacher Professional Development
October 21	Open House
October 21-22	Volleyball (U16 Boys) – Ras Tanura Aramco
October 28	Holiday
October 28-29	Volleyball (U19 Girls) – ISG Dhahran
November 2	Extended Work Day
November 3	End of 1 st Quarter (Middle School and High School)
November 4-5	Volleyball (U14 Boys) – Yanbu
November 7	College Board SAT Reasoning and Subject Tests
November 10	End of 1 st Trimester (Elementary)
November 11	Middle School and High School Report Cards and Letter about PT Conference

November 14	Letter about MS/HS PT Conference due back to Registrar
November 16	Letter about Elementary PT Conference schedule goes home
November 22	Extended Work Day - Parent-Teacher Conference
November 23	No Students – Parent-Teacher Conference
November 28-December 2	No School – Holiday (Eid Al Adha)
December 19- January 6	Winter Break
January 9 – 10	No Students – Teacher Professional Development
January 12	Extended Work Day - Teacher Professional Development
February 2	Extended Work Day - Teacher Professional Development
February 10	Holiday
February 13	End of 1 st Semester (Middle School and High School)
February 15	No Students – Teacher Workday
February 17-18	Football (U14 Boys) – DEMS Football (U14 Girls) - AISJ
March 2	Extended Work Day – Teacher Professional Development
March 17-18	Basketball (U16 Boys) – KAUST Basketball (U16 Girls) – KAUST

	Basketball (U19 Boys) – ISG Dhahran
	Basketball (U19 Girls) – ISG Dhahran
March 21	End of 2 nd Trimester (Elementary
March 24; 27– 31	Spring Break – Teachers at NESAEducators’ Conference
April 6	Extended Work Day - Teacher Professional Development
April 7-8	Badminton (U19 Boys) – AISR Badminton (U19 Girls) – AISR
April 14-15	Badminton (U16 Boys) – DBGS Badminton (U16 Girls) – DBGS
April 26	End of 3 rd Quarter (Middle School and High School)
April 20-28	SAT10 (Grades 2-10, even- numbered grades only)
May 1	College Board SAT Reasoning and Subject Tests
May 3-14	A.P. Tests (Date and time dependent upon subject of test.)
May 4	Extended Work Day - Teacher Professional Development
May 5-6	Basketball (U14 Boys) – Dhahran Aramco (U14 Girls) – BISJ
May 12; 15	Holiday
May 18-20	MS Band/Choral (Grade 6-9)

June 16

Graduation

June 23

Last Day of School - ½ Day for
Students

2009-2010 CALENDAR

2009/2010

Yanbu International School



JULY 2009							JANUARY 2010							
S	S	M	T	W	T	F	S	S	M	T	W	T	F	
			1	2	3								1	
4	5	6	7	8	9	10	11	12	13	14	15	16	17	
18	19	20	21	22	23	24	16	17	18	19	20	21	22	
25	26	27	28	29	30	31	23	24	25	26	27	28	29	
							30	31					13	
AUGUST 2009							FEBRUARY 2010							
S	S	M	T	W	T	F	S	S	M	T	W	T	F	
1	2	3	4	5	6	7				1	2	3	4	5
8	9	10	11	12	13	14	6	7	8	9	10	11	12	
15	16	17	18	19	20	21	13	14	15	16	17	18	19	
22	23	24	25	26	27	28	20	21	22	23	24	25	26	
29	30	31					27	28						
						6							11	
SEPTEMBER 2009							MARCH 2010							
S	S	M	T	W	T	F	S	S	M	T	W	T	F	
			1	2	3	4				1	2	3	4	5
5	6	7	8	9	10	11	5	7	8	9	10	11	12	
12	13	14	15	16	17	18	13	14	15	16	17	18	19	
19	20	21	22	23	24	25	20	21	22	23	24	25	26	
26	27	28	29				27	28	29	30	31			
						17							17	
OCTOBER 2009							APRIL 2010							
S	S	M	T	W	T	F	S	S	M	T	W	T	F	
				1	2								1	2
3	4	5	6	7	8	9	3	4	5	6	7	8	9	
10	11	12	13	14	15	16	10	11	12	13	14	15	16	
17	18	19	20	21	22	23	17	18	19	20	21	22	23	
24	25	26	27	28	29	30	24	25	26	27	28	29	30	
31						30							30	
NOVEMBER 2009							MAY 2010							
S	S	M	T	W	T	F	S	S	M	T	W	T	F	
		1	2	3	4	5			1	2	3	4	5	
7	8	9	10	11	12	13	7	8	9	10	11	12	13	
14	15	16	17	18	19	20	14	15	16	17	18	19	20	
21	22	23	24	25	26	27	21	22	23	24	25	26	27	
28	29	30					28	29	30	31				
						18							31	
DECEMBER 2009							JUNE 2010							
S	S	M	T	W	T	F	S	S	M	T	W	T	F	
			1	2	3	4				1	2	3	4	
5	6	7	8	9	10	11	5	6	7	8	9	10	11	
12	13	14	15	16	17	18	12	13	14	15	16	17	18	
19	20	21	22	23	24	25	19	20	21	22	23	24	25	
26	27	28	29	30	31		26	27	28	29	30			
						10							17	

Calendar Key

- = Workday/Inservice, No Students
- = School Holiday
- = End of Quarter
- = Extended Workday
- = Student Minimum Day

Teachers remain on campus during work/development days.

School Dates to Note:

Important Dates

- | | |
|----------------------------------|--------------------------------------|
| Aug. 24 First Day Students | Feb. 13 End 1st semester grades 7-12 |
| Sept 30 Open House | Mar. 21 End trimester grades J-K |
| Oct 19 ISG Virtual Day | Apr. 20-21, 24-25 SAT 10 Tests |
| Nov. 3 End quarter grades 7-12 | Apr. 26 End 3rd quarter grades 7-12 |
| Nov. 10 End trimester grades J-K | Jun. 16 Graduation |
| Nov. 17, 18 P.T. Conferences | Jun. 23 Last Day Students |

Teacher Workdays/Staff Development: No Students

- Aug 17-19, 22-23 Teacher Inservice
- Nov. 18 P.T. Conferences
- Jan. 9-10 Teacher Inservice
- Feb. 15 - Grade Day

Teacher Extended Workdays:

- Sept. 1, Sept. 30 Open House/extended work day
- Oct. 5, Nov. 2, Jan. 12, Feb. 2, Mar. 2, Apr. 6, May 4, June 16

Holidays

- Sept. 19-23 Eid Holiday
- Oct. 28 No School
- Nov. 28-30; Dec. 1-2 Eid Holiday
- Dec. 19-30/Jan 2-6 Winter Break
- Feb. 10 No School
- Mar. 24, 27-31 NESA Conf.- Spring Break
- May. 12-15 No School

Student Minimum Days

- Nov. 11, Jun. 23

Student Days Per Quarter and Trimester

First Quarter	45	50	First Trimester
Second Quarter	44	64	Second Trimester
Third Quarter	45	65	Third Trimester
Fourth Quarter	45		
Total Student Days	179	179	

Student and Teacher Calendar Days

Student School Days	179
Teacher Work-in-service	11
Total Teacher Work Days	190

January 2009 approved

HANDBOOK CHANGES

The principal may amend the handbook at any time.

Amendments will be published on the YIS web site and incorporated into the next year's hand-book.

Last revised: January 15, 2010

Celebrating Our 30th Year in Yanbu

*Empowered with academic excellence, we at
Yanbu International School are lifelong learners
committed to lead with integrity*



ACCREDITED BY MIDDLE STATES ASSOCIATION OF
COLLEGES AND SCHOOL

